



Senior Wheels Volunteer Description

Report to: Shelbi Benson, Volunteer Coordinator

Term: Flexible, based on client need and your schedule.

Goals: To provide support services to older adults living in the community.

Outcomes: Increased independence, accessibility, and safety of older adults living independently. Drivers help our clients maintain their independence by transporting them to and from medical, dental and essential well-being appointments.

Expectations:

- Drive clients to and from medical, dental and/or essential well-being appointments. (The transportation is generally within the boundaries of Duluth, Hermantown and Proctor.)
- Regularly complete and submit required tracking paperwork including timesheets, mileage tracker, etc.
- Attend training meetings as scheduled

Requirements & Qualifications:

- Successful enrollment as an Age Well Arrowhead volunteer (Drivers who are 55 or older will also be enrolled as an RSVP volunteer so that they qualify for additional insurance coverage.)
- Completion of volunteer training as provided by the agency
- Have a valid, unrestricted driver's license and automobile insurance that meets the minimum requirements by the State of Minnesota
- Pass a background check as required by agency
- Able to assist clients in and out of automobile without harm or injury
- Ability to drive moderate distances (not more than 30 miles) and wait for clients during their appointments
- Commitment to pay attention to detail & communicate effectively with client and Volunteer Coordinator both verbally and in writing if necessary
- Follow confidentiality guidelines as outlined by the agency
- Do not accept money or other forms of compensation from the client, even if offered

I have read the senior wheels/transportation volunteer position description. By signing below, I commit to treating clients with respect and dignity while supporting their efforts to stay independent in their own homes.

Volunteer Signature: _____ **Date:** _____